

MARYLAND TRANSPORTATION AUTHORITY  
MONTHLY MEETING  
THURSDAY, SEPTEMBER 23, 2010  
POINT BREEZE HEADQUARTERS BUILDING  
BALTIMORE, MD

OPEN SESSION

MEMBERS ATTENDING: Harold M. Bartlett, Acting Chair  
  
Peter J. Basso  
Rev. Dr. William C. Calhoun, Sr.  
Mary Beyer Halsey  
Richard C. Mike Lewin  
Michael J. Whitson (via telephone)  
Walter E. Woodford, Jr., P.E.

MEMBERS ABSENT: Louise P. Hoblitzell

STAFF ATTENDING: Alice Brooks  
Chief Marcus Brown  
Randy Brown  
David Chapin  
Sandi Clifford  
Patrick Fleming  
Doug Hutcheson  
Richard Jaramillo  
Derek Jones  
Dave LaBella  
Deb Sharpless  
Valerie Smith, Esquire  
Cheryl Sparks  
Cindy Taylor  
Sam Triandos  
Richard Wolf

OTHERS ATTENDING: Jacquelyn Dixon-Hammonds  
Leif Dormsjo, MD Dept. of Transportation  
Michael English, MD Public Television  
Peter Kessenich, Public Financial  
Management, Inc. (via telephone)  
Paul Shelton, McKennon, Shelton & Henn, LLP  
Jamie Traudt, Davenport & Company, LLP (via  
telephone)

At 9:06 a.m., Acting Chair Harold Bartlett called the meeting of the Maryland Transportation Authority to order.

**APPROVAL – OPEN AND CLOSED SESSION MEETING MINUTES –  
AUGUST 25, 2010**

Mr. Woodford recommended changes to the open meeting minutes. Upon motion by Mr. Basso and seconded by Rev. Dr. Calhoun, the minutes of the Authority's August 25, 2010 Open and Closed Session Meetings were unanimously approved, as amended, by the Members.

**MPT PRODUCTION OF BAY BRIDGE PROGRAM**

Ms. Sparks introduced Mr. English from Maryland Public Television. Every year for the past five years, MPT has an annual event in April called the Chesapeake Bay Week. This year, MPT would like to tell many different stories on the Bay Bridge, i.e. planning and financing the first span, stories of about the dangers of constructing the bridge, and it will also remember the ferry services. MPT would like to talk with toll collectors, legislators, truck drivers, vacationers, etc. about their experiences with the bridge. Mr. English stated that they would also like the Authority's cooperation to grant them access to the bridge on multiple occasions. No costs will be associated with this project but the Authority is recommending that we provide our staff time.

Upon motion by Mr. Basso and seconded by Rev. Dr. Calhoun, members unanimously approved MPT to have access to the bridge on multiple occasions to film the Bay Bridge.

**APPROVAL – DONATION OF TWO MUSEUM POLICE CARS TO FOP**

Chief Brown requested approval to donate two "museum" vehicles to F.O.P. Lodge 34. These vehicles have been used at various displays, parades and events over the years to promote the MDTAP. The Fleet section of MDTA determined that it is in the best interest of the Authority to no longer maintain these vehicles. It is estimated to salvage these vehicles would be less than \$1,000. F.O.P. Lodge 34 will take full responsibility and liability for the vehicles and will properly register, title, tag and insure the vehicles.

Upon motion by Mr. Basso and seconded by Ms. Halsey, Members unanimously approved the donation of two museum police cars to F.O.P. Lodge 34.

**APPROVAL – MOU TO PURCHASE TIME/DISTANCE FROM SHA's VENDOR**

Mr. Wolf presented the MOU that sets the terms and conditions for the MDTA to reimburse the State Highway Administration (SHA) for the purchase of data used in time/distance advisories. It consists of two costs, direct costs which are mileage costs, 43 miles, (25 at the Bay Bridge and 18 at the ICC), and indirect costs which are administrative costs to administer the contract. The MOU has a limit of three years and in those three years the cost is expected to be \$111,000.

Upon motion by Rev. Dr. Calhoun and seconded by Mr. Lewin, Members unanimously approved the MOU to purchase time/distance from SHA's vendor.

**APPROVAL – RESOLUTION 10-07 – REFUNDING A PORTION OF ITS AIRPORT PARKING REVENUE BONDS, SERIES 2002 AND RESOLUTION 10-08 – REFUNDING A PORTION OF ITS TRANSPORTATION FACILITIES PROJECTS REVEUE BONDS, SERIES 2004 AND 2007**

Ms. Sharpless presented Resolutions 10-07 and 10-08 for approval. Resolution 10-07 is to commence work on the Series 2010 Refunding Bonds, with a bond sale on October 20 and a closing date of November 4. Resolution 10-08 is to commence work on the Series 2010C Refunding Bonds, with a competitive sale on October 13 and a closing date of October 26. Both of these Resolutions were reviewed by the Finance Committee and were recommended for approval to the full Authority.

Upon motion by Mr. Lewin and seconded by Rev. Dr. Calhoun, Members unanimously approved Resolutions 10-07 and 10-08.

**APPROVAL – ICC MEMORANDUM OF UNDERSTANDING - MDTA, MDOT, MTA (ICC TRANSIT SERVICE)**

Ms. Triandos stated that in April 2006, the US Department of Transportation, Federal Highway Administration issued a Record of Decision for the ICC. The MOU is to provide for a budget of \$20 million for capital and operational transit improvements on the ICC. The \$20 million must be transferred to MTA to pay for the expenses associated with the transit service and will be used to purchase 18 buses and implement the service in two phases to coincide with the opening of the ICC highway segments. This item was presented to the Finance Committee on September 9 and recommended for approval with the stipulation that such approval not be construed in the future as a precedent for future consideration of payment for transit operating costs.

Upon motion by Mr. Woodford and seconded Mr. Lewin, Members voted unanimously to approve the ICC Memorandum of Understanding – Transit Service – with the stipulation that it not be construed as a precedent for future actions.

#### **APPROVAL – FINANCIAL AFFORDABILITY ANALYSIS POLICY**

Mr. Chapin presented the financial affordability analysis policy. It describes the process used by MDTA and Members to prepare, review and approve financial forecasts. State law requires that MDTA submit to the General Assembly two forecasts (on or before July 1 and on or before January 1). Additional forecasts are prepared as needed for financial planning purposes. The policy sets forth the various financial goals and standards which are adhered to in preparation of forecasts. This policy was reviewed by the Finance Committee on September 9 and recommended for approval by the full Authority.

Upon motion by Mr. Basso and seconded by Mr. Lewin, Members unanimously approved the Financial Affordability Analysis Policy.

#### **APPROVAL – CONTRACTS**

Mr. Hutcheson presented the following contracts for approval:

- **Contract No. KH 2451-000-006 – I-95 ETL: Off-SITE REFORESTATION – TWO MEMORANDA OF UNDERSTANDING**

These Memoranda of Understandings are for established agreements with Mariner Point Park in Harford County and Springfield Hospital Center in Carroll County. In order to meet environmental requirements consistent with the corridor-wide permit for the ETLs, MDTA needs to replant trees, in the order of acres, to compensate for the construction that has been or will be performed to construct the ETLs. This item was presented to the Capital Committee on September 2 and recommended for approval to the full Authority.

Upon motion by Mr. Woodford and seconded by Mr. Basso, Members unanimously approved the I-95 Express Toll Lanes Project: Off-site Reforestation Memorandum of Understanding with Harford County and Department of Health and Mental Hygiene.

- **Contract No. PB 2241-000-007 Roof Replacement at the Garage Building – Point Breeze**

This project consists of the demolition and removal of the existing concrete deck and built-up roofing at the Point Breeze Garage. The new

construction shall consist of the installation of a composite roof deck and will be an energy efficient roof. This contract was reviewed by the Capital Committee on September 2, and was recommended for approval to the full Authority to the low bidder, J&R Roofing Co. Inc. in the amount of \$378,025.80.

Upon motion by Mr. Woodford and seconded by Rev. Dr. Calhoun, Members unanimously awarded Contract No. PB 2241-000-007 – Roof Replacement at the Garage Building – Point Breeze to J&R Roofing Co. in the amount of \$378,025.80.

- **Contract No. BB 2042-000-002 – Bay Bridge Facilities Fuel Tank Replacements**

This project consists of replacement of the fueling facility at the Bay Bridge. The project was advertised on January 19, 2010 and bids were received on March 30, 2010. The apparent low bidder failed to submit the required proof of requisite experience and their bid was determined to be non-responsive and was rejected on August 4, 2010. On June 28, 2010, MDTA sent letters to four companies requesting them to extend their bid bonds and schedule of prices for an additional ninety days. The second low bidder declined the request. The Capital Committee reviewed this contract on September 2 and recommended awarding the contract to the third lowest and responsible bidder, Joseph T. Hardy & Son, Inc. in the amount of \$682,684.00.


Upon motion by Mr. Woodford and seconded by Rev. Dr. Calhoun, Members unanimously awarded Contract No. BB 2042-000-002 – Bay Bridge Facilities Fuel Tank Replacements to Joseph T. Hardy & Son, Inc. in the amount of \$682,684.00.

**UPDATE: BLUE RIBBON COMMISSION**

Mr. Chapin gave a brief summary on the status and future activities of the Commission. Issues that the Commission will be evaluating include funding sources and structure of the Transportation Trust Fund, transit needs, highway needs, pedestrian and bicycle needs, options for public/private partnerships, structure of regional transportation authorities and the ability of those authorities to meet needs in various parts of the state, impact on economic development, Smart Growth, and options for sustainable funding. There will be three meetings within the next three months. The first one is Monday, September 27 which will provide the Commission an overview of transportation funding and functions. A second meeting will be held in mid-October to focus on economic development related benefits of transportation. Mr. Chapin will keep the Members updated on the Blue Ribbon Commission meetings.

There being no further business, the meeting of the Maryland Transportation Authority was adjourned by general consensus at 10:08 a.m. following a motion by Mr. Basso and seconded by Rev. Dr. Calhoun.

The next meeting of the Maryland Transportation Authority is scheduled for Wednesday, October 27, 2010 at 9:00 a.m. at the Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland.

APPROVED:   
Harold M. Bartlett, Acting Chair